CARNEGIE FORUM 305 W. PINE ST. LODI, CALIFORNIA 95240

# AGENDA PARKS AND RECREATION COMMISSION

TUESDAY,
October 1, 2019
@ 7:00 PM

For information regarding this agenda please contact:

Terri Lovell @ (209) 333-6742

Parks, Recreation and Cultural Services Administrative Secretary

<u>NOTE</u>: All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office at the Parks and Recreation Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact Parks and Recreation Department as soon as possible and at least 24 hours prior to the meeting date.

- A. ROLL CALL
- B. APPROVE MINUTES "September 3, 2019"
- C. COMMENTS BY THE PUBLIC, COMMISSION AND STAFF ON NON-AGENDA ITEMS
- D. ACTION ITEMS
  - D-1 Recommend City Council Approve Changes to Commission By-Laws
- E. REGULAR AGENDA DISCUSSION ITEMS
  - E-1 Receive Presentation on Recreation Program Participation in Fiscal Year 2018/19
  - E-2 Receive Public Input for Prop 68 Recreational Trails and Greenways Grant Application
- F. COMMENTS AND/OR QUESTIONS ON STAFF BRIEFING
- G. ANNOUNCEMENTS
- H. ADJOURNMENT

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

\*\*NOTICE: Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting <u>before</u> (in the case of a Closed Session item) or <u>during</u> consideration of the item.

#### **MEETING MINUTES**

# LODI PARKS AND RECREATION COMMISSION TUESDAY, SEPTEMBER 3, 2019

7:00 P.M. - Carnegie Forum

#### A. Roll Call

Present: Commissioner Erickson, Mitchell, VanNortwick

Absent: Commissioner Carouba, Long

Staff Present: Jeff Hood, Cathi DeGroot, Terri Lovell

#### B. Minutes of June 4, 2019

Motion by Commissioner Mitchell to approve the minutes as amended of the June 4, 2019, meeting. Second by Commissioner Erickson.

#### DISCUSSION

Commissioner Mitchell would like the minutes to be amended to reflect the corrected date of the Taco Truck Cookoff was on June 8, 2019.

Ayes: Commissioner Erickson, Carouba, Mitchell, VanNortwick

Noes: None Motion carried 4 – 0

#### C. Comments by the Public, Commission and Staff on Non-Agenda Items

Melissa Fritz, 19555 Meadowview Dr., Woodbridge – Ms. Fritz is not only the Kids in Tune instructor for the City of Lodi she is also a Mom. Ms. Fritz is here because of the new \$10 late fee. Ms. Fritz says "New" because the sign at Hutchins Street Square says it's "New". The sign at HSS stated it would be implemented in September however she was charged the late fee in August. Ms. Fritz stated she was charged a late fee plus a non-resident fee for 2 children for ballet classes which came to \$130. She was charged the late fee because she did not enroll 8 days prior to the start of the new class. Ms. Fritz fought the additional fees and was successful in getting them refunded. Ms. Fritz shared she doesn't care if a parent comes in the same day as her class she would like them to be able to enroll without a late fee. Kermit Allen, Ballet Instructor, feels the same way as Ms. Fritz. Commissioner VanNortwick asked for clarification whether Ms. Fritz wanted no fee. Ms. Fritz doesn't mind for her class. Martha Sauseda is the only reason Ms. Fritz came back to Lodi. Martha is awesome. Commissioner VanNortwick thanked Ms. Fritz for her teaching this class. Mr. Hood shared the late fee is something staff has been discussing for the last couple of weeks. Mr. Hood shared we certainly don't want to create obstacles for people who want to enroll in our programs. Ms. DeGroot thanked Ms. Fritz for bringing this to our attention and she shared that Ms. Fritz will be hearing something from staff on the issue. Commissioner Erickson mentioned possibly having a late fee for instructors who need to order supplies. Commissioner Mitchell feels kind of uncomfortable a lot of times with the extent that we have discussion with public speakers. He feels it's kind of borderline Brown Act violation because it's a non-agendized item. Commissioner Mitchell shared a situation he encountered with our fees and he feels that we should be more transparent about our fees.

Doug Bojack, 711 Cross St., Lodi – Mr. Bojack is the chair for the Lodi Improvement Committee. Mr. Bojack invited the Commissioners to attend their next meeting on Tuesday, September 10, at 6:00pm in Carnegie Forum. They will be considering endorsing a concept proposal for the first community garden in Lodi. The proposed location is a city-owned piece of land at 22 E. Locust St. Commissioner Mitchell would like the Commission to be kept abreast of the progress. Commissioner Mitchell may be able to attend this meeting and he will keep the Commission involved if the idea progresses.

#### D. Action Items

Discussion and Direction Regarding Park Ordinance Revisions

Mr. Hood introduced this item and shared the changes that staff would like to see.

There was extensive discussion on the various ordinances and the suggested changes.

Motion by Commissioner Mitchell to ask staff to bring back specific language on these ordinances based on the discussion and whatever direction is implied by the discussion before going to Council. Second by Commissioner Erickson.

#### DISCUSSION

Ms. DeGroot asked if staff is to bring back every single ordinance change. Commissioner Mitchell said, "Yes". Commissioner Mitchell would also like to have ordinance language preventing smoking and vaping in all parks. Mr. Hood will include this language.

Ayes: Commissioners Erickson, Mitchell, VanNortwick

Noes: None Motion carried 3 – 0

#### E. Regular Agenda – Discussion Items

#### Presentation by Hutchins Street Square Entertainment Coordinator

Mr. Hood introduced Patice Yee Green, Entertainment Coordinator, for Hutchins Street Square.

Ms. Green shared her background and how she's been working with staff to create a marketing package which includes public outreach, advertising and connecting with major agencies across the country to vet and discuss potential shows at Hutchins Street Square for 2020. Ms. Green shared in the past few weeks she has been in connection with agents and has placed holds on dates for several national acts to come through. These are high caliber acts that should bring in not just the Lodi community but people on the outside as well. She has also been working with the businesses in the community as well because she wants these events to benefit the community not just Hutchins Street Square. Mr. Hood shared that Ms. Green is working on an event to reintroduce the community to the Square. This event is scheduled for the Sunday before the Super Bowl. Ms. DeGroot shared that staff has taken Ms. Green to introduce her to the Visit Lodi folks as well as the Hutchins Street Square Foundation. Ms. DeGroot went on to say that she and Ms. Green will have a presence at the Hutchins Street Square Foundation gala as they get ready to launch the concert series in December.

Commissioner Erickson asked if more acts will be sought that will appeal to the more youthful acts that'll draw a wider age range. Ms. Green shared they're vetting all possibilities and they want to make sure the act is a fit for the community and the price point is also a good price point for the community. Commissioner Erickson encouraged Ms. Yee to bring in acts that'll appeal to every culture in our community. Mr. Hood shared he's spoken with promoters and has asked for them to bring a variety of acts that'll appeal to a wide-range of audience.

Commissioner VanNortwick asked what type of pricing structure Ms. Green was looking at. Ms. Green shared before the \$4 service fee she's looking at \$45 tickets.

Commissioner Mitchell appreciated how Ms. Green is moving slowly with this project. He has had experience with a venue that had a lot of amazing acts. Commissioner Mitchell also appreciates Ms. Yee addressing the different demographics within Lodi.

#### Review Commission By-Laws

Mr. Hood introduced this item and reviewed the changes staff are suggesting.

Commissioners would like the service area to be within the City limits.

Commissioners would like to see appointments to the Commission on a fiscal year basis as opposed to a calendar year.

Commissioner Mitchell's experience is minutes should be forwarded to the Commission as soon as possible while it's fresh in everyone's mind.

Commissioners would like to see meeting times set where there'll be more public participation.

Mr. Hood shared the proposed changes will come back to the Commission at the next meeting.

#### Hale Park Opportunity Zone

#### Hale Park Opportunity Zone

Mr. Hood introduced this item.

Commissioner VanNortwick likes the fees being waived for non-profits and they have to clean up after themselves however, he would like to see a security deposit that's refundable after meeting certain requirements.

Commissioner Erickson would like the organizations to be thoroughly vetted to make sure their organizations message aligns with use designation.

Commissioner Mitchell is in favor of the concept. He wanted to know what needs to be done by the Council i.e. make a designation of Hale Park. Mr. Hood shared they'd designate Hale Park and look at the fee structure as part of the budget process. Commissioner Mitchell asked why Blakely Park wasn't being considered for fees to be waived as well. Mr. Hood shared that Blakely doesn't have the same role in that community as Hale does however he isn't opposed to looking at Blakely as well. He went on to say there's a lot of programmed areas at Blakely that Hale doesn't have.

#### Proposition 68 Grant Application Review

Mr. Hood introduced this item.

Commissioner Mitchell asked how the current tot lot at Hale Park would be repurposed. Mr. Hood shared by taking out the tot lot it allows for the demolition, creation and expansion of a community building. Mr. Hood went on to say this phase would probably be done with CDBG funds instead of Proposition 68 funds due to the parameters of the grant.

#### F Comments and/or Questions on Staff Briefing

(Refer to packet reports for additional information)

Commissioner Mitchell thinks the court resurfacing at Kofu looks fabulous.

#### G. Announcements

Mr. Hood shared he'll be retiring effective November 2. His last day with the City is November 1.

Commissioner Mitchell shared the Park-to-Park ride on Saturday. It starts at Lodi Lake covering 11 parks. It starts at 8:00 am. If you get your passport stamped at all the stops, you can put it in a bin to try to win a prize.

Ms. DeGroot asked the Commissioners to look at the upcoming events in the Monthly Staff Briefing and she would like to the Commissioners to attend if they're available.

Commissioner Mitchell also shared information about the Sandhill Crane bike ride in November. He'll forward the information to Ms. DeGroot to include in the next Monthly Staff Briefing.

#### H. Adjournment

Meeting adjourned at 9:18 p.m.

# LODI PARKS AND RECREATION COMMISSION MEETING OF OCTOBER 1, 2019

#### **ACTION ITEM D-1**

# RECOMMEND CITY COUNCIL APPROVE CHANGES TO COMMISSION BY-LAWS

Notes:		=	
Action:			~

#### PARKS AND RECREATION COMMISSION COMMUNICATION

TO:

Lodi Parks & Recreation Commission

DATE OF MEETING: October 1, 2019

FROM:

Jeff Hood, Director

SUBJ:

Recommend City Council Approve Changes to Commission By-Laws

TYPE ACTION NEEDED:

Action.

PREPARED BY:

Jeff Hood, Parks, Recreation and Cultural Services Director.

**RECOMMENDED ACTION:** 

Recommend City Council approve changes to Commission by-laws.

#### **BACKGROUND INFORMATION:**

The Parks and Recreation Commission by-laws were last amended in 1998, and the Commission reviewed staff's suggested changes at the September 3, 2019, meeting.

The attached by-laws, with changes noted, reflect the discussion at the last meeting with the exception of availability of draft minutes. This is left as-is at the recommendation of the City Clerk's office.

Recommended changes include moving Commissioners' eligibility to appointment (registered voter within the City limits, rather than residing in the region), aligning four-year terms with the City's fiscal year and specifying that a person appointed to replace a Commissioner with time remaining on the term shall serve that remaining period.

FUNDING CONSIDERATION OR IMPACT: None by this update.

# COMMISSION SERVICE AND BYLAWS LODI PARKS AND RECREATION COMMISSION

#### PURPOSE, ROLE, SCOPE AND FUNCTION

- A. Except as hereinafter specifically defined, the Commission shall have all the powers contemplated by the Education Code Section 10900 et seq., and shall have the power to adopt bylaws, rules and regulations, make recommendations, and advise on various Parks and Recreation operations, services and issues, as necessary in the exercise of its duties.
- B. The Commission shall be advisory to the City Council of the City of Lodi in the field of public parks and recreation, but shall have no administrative power or authority to incur any indebtedness or obligation against the City of Lodi.
- C. The advisory powers of the Commission shall include, but not be limited to:
  - Recommendations as to the general nature of the parks and recreation program to be provided;
  - Advice and assistance to the Parks and Recreation Director in the preparation of his annual budget;
  - Recommendations as to the means of financing the parks and recreation facilities provided, assist in determining recreation fees and charges for activities, programs and services;
  - 4. Study and recommendation on needed additional parks and recreation facilities; review, develop and recommend capital improvement projects.

#### THE COMMISSION/COMMISSIONER SERVICE

#### A. COMMISSION NUMBERS

The Commission shall be five (5) members appointed by the Mayor from
a list of nominees who are registered voters of the City of Lodi at the
time of their applications, with the approval of the City Council.
 is made up of (5) members from the Lodi Service Area who are appointed by the

Mayor of the Lodi City Council, with Council approval.

#### B. TERM OF APPOINTMENT

1. Commissioners are appointed for a (4) four-year term of office providing they meet meeting and participation requirements. Should a vacancy arise, the Mayor of the City Council, with Council approval, shall appoint an individual to fulfill the unexpired Formatted: List Paragraph, Justified, Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.38" + Indent at: 0.63"

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term of said Commission seat,

The terms of office for all members of the Commission shall be deemed to run from July 1 of each year.

4-a. As of January 1, 2020, all Commissioners whose terms expire December 31, 2020, shall have their terms extended to June 30, 2021; and all Commissioners whose terms expire December 31, 2022, shall have their terms extended to June 30, 2023.

 Any member appointed to fill the vacancy occurring prior to the expiration of the term for which his or her predecessor was appointed shall be appointed for the remainder of such term. Formatted: Font color: Auto, Character scale: 100%

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#### C. REAPPOINTMENT

1. When a term has expired, the Mayor may reappoint an individual or appoint a new individual to a seat on the Commission

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#### THE COMMISSION/COMMISSIONER

#### A. CHAIRPERSON

- 1. <u>Election</u>: The Chairperson of the Commission shall be elected by the members thereof by a majority vote of all the members.
- 2. <u>Term:</u> The term of office of the Chairperson shall be one year and until the election of his or her successor.
- 3. <u>Duties:</u> The Chairperson shall be the presiding officer of the Commission. He/She shall preserve strict order and decorum at all meetings of the Commission, state questions coming before the Commission, announce the Commission's decision on all subjects, and decide all questions of order; subject, however, to an appeal to the Commission as a whole, in which event a majority vote shall govern and conclusively determine such questions of order. He/She shall vote on all questions and on roll call, his/her name shall be called last.

#### B. CHAIRPERSON PRO TEMPORE

- 1. <u>Term and duties:</u> There shall be a Chairperson pro tempore, whose term of office shall coincide with that of the Chairperson, and who shall, in the absence of the Chairperson, perform all the functions and duties of the Chairperson.
- 2. <u>Election</u>: The Chairperson pro tempore of the Commission shall be elected by the members thereof by a majority vote of all the members.

#### C. SECRETARY

 The Parks and Recreation Director or his/her designee, shall have the duties of Secretary to the Commission. He/She shall be responsible for the keeping of the official transcript of the Commission.

#### D. STATEMENTS OF ECONOMIC INTEREST

- Pursuant to the State of California Political Reform Act, appointees to the Parks and Recreation Commission are required to file with the City Clerk of the City of Lodi, Statements of Economic Interests.
- Filings must be made annually, at the time of assuming office and at the time of leaving office. All filings are to be made with the City Clerk, are public information and are available for inspection by the public.

#### MEETINGS AND RULES OF ORDER

#### A. ROLL CALL

 Before proceeding with the business of the Commission, the Secretary shall call the roll of the members, and the names of those present shall be entered in the minutes.

#### B. QUORUM

1. A majority of the Commission constitutes a quorum for the transaction of business (3 of the 5 members).

#### C. ATTENDANCE

 A member absent without excuse for three consecutive regular meetings of the Parks and Recreation Commission shall forfeit such office as a Commissioner, unless absence is due to illness.

#### D. MINUTES

- 1. Preparation: The minutes of the Commission shall be kept by the Secretary and shall be neatly typewritten in a book kept for that purpose with a record of each particular type of business transacted set up in paragraphs with proper subheadings, provided, however, that the Secretary shall be required to make a record only of such business as was actually acted upon by the Commission, and shall not be required to record any remarks of members or any other person except at the special request of a member, and provided, further that a record shall be made of the names and addresses of persons addressing the Commission, the title of such matter to which the remarks related, and whether they spoke in support of or in opposition to the matter.
- 2. <u>Distribution</u>: As soon as possible, after each meeting, the Secretary shall cause a copy of the minutes to be forwarded to each member.
- 3. Reading: Unless the reading of the minutes of the meeting is requested by a member, such minutes may be approved without reading as each member has previously been furnished a copy thereof.

#### GENERAL ORDER AND CONDUCT OF BUSINESS

#### A. AGENDA

1. All reports, communications, and other documents or matters to be submitted to the Commission at their regular meeting shall be delivered to the Secretary not later than seven days prior to the regular scheduled meeting. The Secretary shall prepare an Agenda of all such matters according to the Order of Business and shall furnish each member of the Commission and their staff with a copy of the same prior to the Commission meeting.

The Secretary or his/her designee shall forward a copy of the Agenda to the City Clerk for posting 72 hours prior to said meeting. No item may be added to the Agenda subsequent to the post of same.

#### B. ORDER OF BUSINESS

- 1. Roll Call
- 2. Minutes
- 3. Comments-Non-Agenda Items
- 4. Action Items
- 5. Regular Agenda
- 6. Correspondence
- 7. Reports
- 8. Announcements
- 9. Adjournment

#### C. RULES OF DEBATE

- 1. Chairperson May Debate and Vote: The Chairperson may move, second, and debate from the chair, subject only to the limitations of debate as are by these rules imposed on all members and shall not be deprived of any of the rights and privileges of a member by reason of his/her acting as Chairperson.
- Getting the Floor; Improper References: Every member desiring to speak shall address the chair and, upon recognition by the Chairperson, shall confine himself/herself to the question under debate, avoiding all personalities and indecorous language.
- 3. <u>Interruptions</u>: A member, once recognized, shall not be interrupted when speaking unless it shall be to call him/her to order or as otherwise specifically provided. If a member, while speaking, shall be called to order, he/she shall cease speaking until the question of order has been determined, and, if in order, he/she shall be permitted to proceed.

#### D. RULES OF ORDER

1. Robert's Rules: Except as otherwise specifically provided in these rules, Robert's Rules of Order as last revised shall guide the proceedings of the Commission in the conduct of meetings thereof.

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1. A vote by Roll Call shall not be required unless a Commissioner specifically request a Roll Call after a motion is made and before the Chairperson calls for the vote. All members present shall vote. Unless a member of the Commission audibly states he/she is not voting, his/her silence shall be recorded as an affirmative vote. An audible abstention shall be recorded as an abstaining vote. A member may abstain from voting only if said member has a conflict of interest.

#### F. ADDRESSING THE COMMISSION

- General: Any person desiring to address the Commission shall first secure the
  permission of the Chairperson and upon permission, give his/her name and address in
  an audible tone of voice prior to his/her testimony. Any person addressing the
  Commission shall speak only on items which are within the subject matter
  jurisdiction of the Commission.
- Time: Each person addressing the Commission shall limit his/her time as may be directed by the Chairperson. The Commission reserves the right to establish reasonable time limits for discussion or debate.
- 3. Spokesperson for Groups: Whenever any group of persons wishes to address the Commission on the same subject matter, it shall be proper for the Chairperson to request that a spokesperson be chosen by the group to address the Commission and in the event additional matters are to be presented by other persons in the group, to limit the number of persons so addressing the Commission so as to avoid unnecessary repetitions.
- 4. <u>Discussions</u>: No person, other than a member and the person addressing the Commission shall be permitted to enter into any discussion with the person addressing the Commission without the permission of the Chairperson. No Agenda items shall be discussed nor shall action be taken on same unless a majority of the Commission votes that the need to take action arose subsequent to the Agenda being posted. If the need to take action did not arise subsequent to the Agenda being posted, the item shall be referred to Staff and/or it shall be placed on the next meeting's Agenda for discussion and action.

#### G. DECORUM

- By Members: When the Commission is in meeting, the members shall preserve
  order and decorum and no member shall, by conversation or otherwise, delay or
  interrupt the proceedings or the peace of the Commission nor disturb any member
  while speaking or refuse to obey the orders of the Commission or Chairperson, except
  as provided in these rules.
- 2. By Other Persons: Any person making personal, impertinent, or slanderous

remarks, or who shall become boisterous while address the Commission, shall be forthwith, by the Chairperson, barred from further audience at such meeting, unless permission to continue shall be granted by majority vote of the Commission.

#### H. COMMISSION DIRECTIVES

1. The Commission shall, from time to time, by directives issued by it, establish procedures for the processing of the business of the Commission within the guidelines established by the City Council of the City of Lodi.

#### **MEETING TYPES/PROCEDURE**

#### A. REGULAR MEETINGS

The Parks and Recreation Commission shall hold its regular meetings at 7:00 P.M.
 on the first Tuesday of each month in the Carnegie Forum, 305 West Pine Street,
 Lodi, California, provided, however, whenever the Commission, at a regular
 meeting, sets a different time and place for its meeting, such meeting shall
 constitute a regular meeting for all purposes. An Agenda for said meetings(s) shall be
 forwarded to the City Clerk for posting 72 hours prior to said meeting(s).

#### B. SPECIAL MEETINGS

 Special meetings may be called at any time by the Chairperson of the Commission, or by a majority of the members of the Commission, by serving notice 24 hours in advance of the time, place, and purpose of the meeting upon each member of the Commission and by posting an Agenda 24 hours prior to the special meeting.

#### C. ADJOURNED MEETING

 Any regular or special meeting may be adjourned to a time and place specified in the order of adjournment.

#### D. <u>CALL TO ORDER</u>

1. The Chairperson shall take the chair at the time and place appointed for the meeting, and shall call the Commission to order. In the absence of the Chairperson and Chairperson pro tempore, the Director of Parks and Recreation shall call the Commission to order, whereupon a temporary Chairperson shall be appointed from the members present. Upon the arrival of the Chairperson or the Chairperson pro tempore, the temporary Chairperson shall relinquish the chair at the conclusion of the business then before the Commission.

#### E. THE BROWN ACT

1. All meetings of the Commission shall be subject to the provisions of the Ralph M. Brown Act (California Government Code Section 54950 et seq.).

## LODI PARKS AND RECREATION COMMISSION MEETING OF OCTOBER 1, 2019

#### **REGULAR AGENDA ITEM E-1**

# RECEIVE PRESENTATION ON RECREATION PROGRAM PARTICIPATION IN FISCAL YEAR 2018/19

Notes:			
Action:			

#### PARKS AND RECREATION COMMISSION COMMUNICATION

TO: Lodi Parks & Recreation Commission DATE OF MEETING: October 1, 2019

FROM: Jeff Hood, Director

SUBJ: Receive Presentation on Recreation Program Participation in Fiscal Year 2018/19

TYPE ACTION NEEDED: Discussion.

PREPARED BY: Jeff Hood, Parks, Recreation and Cultural Services Director.

RECOMMENDED ACTION: Receive presentation on recreation program participation in Fiscal Year

2018/19.

#### **BACKGROUND INFORMATION:**

Each year, the Parks, Recreation and Cultural Services Department provides the Commission with a report on our recreation programs' participation from the previous fiscal year.

Overall, participation increased slightly in the 2018/19 fiscal year over the previous year when recreation and park programs are combined.

Staff will provide Commissioners with detail about various programs, and the reasons for increased or decreased participation, if known.

A summary of the various programs and rental detail is attached.

FUNDING CONSIDERATION OR IMPACT: None by this update.

# Parks, Recreation and Cultural Services Participation/Activity Report - PROGRAM SUMMARY % change reflects FY 18 vs FY 19

Activity Category	FY-16	FY-17	FY-18	FY-19	% +/-
Adult Sports					
Basketball, Softball, Volleyball	745	719	836	884	6%
After School Programs					
Arter sensor rograms	14216	14980	15690	12817	-18%
3					
Aquatics					
a	1348	24426	26571	25618	-4%
Camps/Workshops					
Camps/ Workshops	384	371	599	536	-11%
Instructional					
Music, dance, art, theater	2585	2849	2545	2446	-4%
Lodi Lake					
	61358	64618	77356	76124	-2%
Special Events					
	15273	19387	17974	16296	-9%
Performing Arts Theatre					
. c. to thing the medic	20053	15699	11984	10603	-12%
•				-	
Youth Sports - PRCS Programs					
	1700	1603	1506	1373	-9%
Youth Sports - BOBS					
	2330	2094	1974	1650	-16%
Grand Total	119992	146746	157035	148347	-6%

Parks, Recreation and Cultural Services Participation/Activity Report - RENTAL Detail FY 18 vs FY 19

%+/- Comments						
-/+%	17%	-4%	-4%	-18%	5%	3%
FY-19	1924	744	427	23	24161	27279
FY-18	1639	774	447	28	23587	26475
FY-17	1495	744	408	24	18810	21481
FY-16	1582	820	361	16	18237	Grand Total Rentals/Permits 21016
Rentals/Permits	Athletic Field Rentals	HSS Rentals	Park Rentals	Rentals - Aquatics	Lodi Lake	Grand To

# LODI PARKS AND RECREATION COMMISSION MEETING OF OCTOBER 1, 2019

#### **REGULAR AGENDA ITEM E-2**

# RECEIVE PUBLIC INPUT FOR PROP 68 RECREATIONAL TRAILS AND GREENWAYS GRANT APPLICATION

Notes:		 
		<u> </u>
Action:		

#### PARKS AND RECREATION COMMISSION COMMUNICATION

TO: Lodi Parks & Recreation Commission DATE OF MEETING: October 1, 2019

FROM: Jeff Hood, Director

SUBJ: Receive Public Input for Prop 68 Recreational Trails and Greenways Grant Application

TYPE ACTION NEEDED: Receive public comment.

<u>PREPARED BY:</u> Jeff Hood, Parks, Recreation and Cultural Services Director.

RECOMMENDED ACTION: Receive public comment regarding the Prop 68 Recreational Trails and

Greenways grant application for a riverfront trail at Lodi Lake Park.

#### **BACKGROUND INFORMATION:**

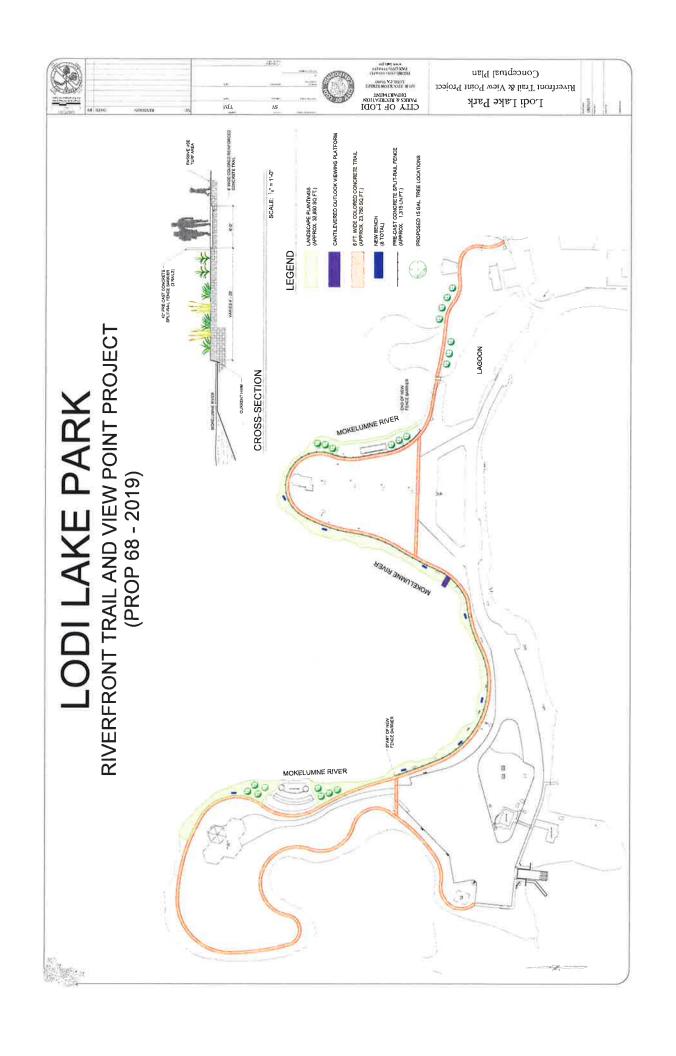
The Parks, Recreation and Cultural Services Department will be applying for a roughly \$1 million grant to construct a trail along the riverbank at Lodi Lake Park, beginning at the entrance to the Nature Area, following the river at the RV Area and Williamson Youth Area, and around to the boat launch.

Part of the grant application includes an outreach component to provide members of the community to review and discuss the proposed trail. A draft copy of the proposed trail is attached.

The project is nearly identical to one submitted in January under a different Proposition 68 program, but was not funded. Staff believes the project has a greater chance of funding under the Recreational Trails and Greenways program because it aligns with the grant's goals of increasing public access to natural areas through trails. The deadline for applications is October 11.

Applications can be up to \$4 million, with \$27.7 million available through the program. State officials are expected to announce those projects that survive the first round of screening in late December, with site visits in January through March. Grant awards are expected to be announced in June 2020. Projects must be completed by March 2024.

FUNDING CONSIDERATION OR IMPACT: None by receiving public comment.



# OF COMPAND RECORDS

#### PARKS, RECREATION, AND CULTURAL SERVICES

#### **Director's Report** September 23, 2019

**Zupo Field:** The September 22 fire at Zupo Field has staff working on numerous options. The City's insurance deductible is \$250,000, which is a ten-fold increase from two years ago, as insurers are looking to reduce their liability after the state's recent devastating wildfires. Assuming we move forward with rebuilding, we anticipate constructing an all-metal seating area that includes wheelchair access. Fortunately, the bleachers on the first- and third-base sides, as well as concession stand and restrooms, suffered minimal damage. The Fire Department is unable to determine a cause.

**Pickleball Day:** Commissioner Long was among those who attended our ribbon-cutting celebration for the six new pickleball courts at Legion Park on Saturday, September 21. About 75 pickleball enthusiasts attended the celebration, which included Vice Mayor Kuehne and a representative of the USA Pickleball Association.

**Notice Given**: We have terminated our lease with the National Guard to use the Armory for recreation programs. We no longer used the facility for spring, summer or fall camps because of issues with homeless people in the area, and we were able to negotiate a use agreement with the Boys & Girls Club for court space. The lease terminates at the end of October.

**Recruitment**: We are replacing a recently retired Parks Maintenance Worker in the coming weeks after the incumbent retired in July. With more park space added, including improvements at DeBenedetti Park anticipated in 2021, we need to maintain or even expand the staff we have. ... Our effort to reinstate the Park Superintendent position has been delayed due to financial considerations. It was pulled from the September 18 draft City Council agenda and is postponed indefinitely. Reinstating the position was always part of our succession planning with the creation of the Deputy position in 2016 (hiring in 2017).

**Tough Decisions**: The turf at the Grape Bowl will need replacing within three or four years. The estimated cost will be \$750,000 to \$800,000. PRCS has been able to set aside approximately \$150,000 for this purpose, but will not have sufficient funds by the time the field is deemed unsuitable for play. The only foreseeable options at this time are to close the facility or sell/lease the property to an entity that can make the investment, unless Measure L funds can be used.

**More Expenses**: The motor on our Mokelumne River tour boat is inoperable, so we are in the process of buying a new one at a cost of nearly \$6,000. ... A break-in at the Legion Park maintenance room over the weekend of September 21-22 resulted in gas-powered equipment (blowers, weed-whacker) being stolen. Replacement cost will be approximately \$2,000.

**Final Report**: With my retirement effective November 2, this is my final meeting with the Parks & Recreation Commission. It's been a privilege to serve as Director for nearly eight years and to work with Commissioners who are passionate about parks and recreation and our role in serving the community. Commissioners have provided essential feedback and guidance over the years, sometimes agreeing with me and sometimes not. Those times when the Commission did not agree, it became clear soon after that the Commission was right. There is wisdom in consensus, and you have guided many department accomplishments during my tenure. Thank you.

Jeff Hood

230 W. ELM STREET LODI CA 95240 (209) 333-6742 www.lodi.gov



### Monthly Staff Briefing

July 15 through August 11, 2019



TO:

**Parks and Recreation Commission** 

FROM:

**PRCS Staff** 

DATE:

September 3, 2019

**Next Report:** August 12 – September 15, 2019

#### Upcoming Events - MARK YOUR CALENDAR

#### September

28 Fleetwood Mask, 7:30pm, CPL Theatre @ Hutchins Street Square

30 Fall Break Camp Begins (LUSD scheduled break)

#### October

First Friday Art Hop, 6pm @ Hutchins Street Square

11 **Fall Break Camp Ends** 

#### **November**

1-3 Sandhill Crane Festival @ Hutchins Street Square

10 Sandra Dolores, 3pm, CPL Theatre @ Hutchins Street Square

#### December

6 First Friday Art Hop, 6pm @ Hutchins Street Square

7 Hutchins Street Square Foundation's Winter Gala @ HSS

8 Winter Wonderland Holiday Boutique, 10am -2pm @ Hutchins Street Square

10 US Air Force Band Holiday Concert, 7pm @ Hutchins Street Square

14 The Nutcracker Ballet, 2pm & 7pm @ Hutchins Street Square

#### **Operational Reports**

#### **Programs & Services**

**Lodi Kids Camp Session 2 -(July 2-26)** - Participation numbers for Session 2 show a slight decrease from Session 1 (149 vs 147 respectively). A Camp Carnival event was held (same in Session 1) to celebrate the end of the 4-week session. Kid Drama Camp's production of *Grease* was a smash hit and many family and friends attended the performance to support the young thespians.

#### Enrollment by camp:

- Summer Blast @ HSS = 57
- F.A.S.T. Sports Camp @ Lakewood = 18
- Outdoor Adventure @ Lodi Lake = 47
- Kid Drama @ HSS Theatre = 18
- Counselors-in-Training = 5
- Extended Care AM/PM = 2

**2019 Lodi Kids Customer Satisfaction Survey Status** - The survey has been sent out to all camp parents. Data analysis and a report summary are currently being prepared; the results will be shared in the next staff briefing report.

**Arts and Specialty Classes** – During the reporting period there were 226 students enrolled in classes and programs. This is a 61% increase from last month. The ballet program had the greatest attendance with 91 participants; second greatest was Kids in Tune with 54 participants.

#### **HSS Performing Arts Theater –**

 On Sunday, August 4, Starbright Productions presented Long Train Runnin'-A Tribute to the Doobie Brothers with an attendance of 171.

HSS Rentals and Events – Thirty room rentals and approximately 3,285 visitors were hosted at the Square, which is a 36% decrease from June 10 – July 14. The Square also had three private marque rentals. Events included weddings, quinceañeras, celebration of lives, and graduations. In addition, the International Wedding Festival and the Lodi Mile events were also hosted at the Square.

**Hutchins Street Square Pool** - In comparison with attendance records from July 2018, we saw a 219% increase in attendance in July 2019. There was a 354% increase in Water Fitness Drop-in attendance and a 214% increase in Water Fitness Punch Pass use. Open Swim Drop-in increased by 124%. Staff credits the increase in participation to increased marketing and promotional efforts, as well as nominal pool closures due to water quality or proper staffing.

Music in the Park – On July 24, Hutchins Street Square hosted "Music in the Park" in the West Park. The band that performed was "Gary Bohannon and the Bad Habits," which is a blues, country and rock fusion band. Attendance was around 500, which is approximately a 10% decrease from last month.

**Lodi Lake Beach** - There was a 140% increase in attendance at Lodi Lake Beach compared to last year at this time (5,840 vs 2,425 respectively). Consistent staffing, no beach closures due to inclement weather and improved record keeping are attributed to the increase.

**Summer Swim Lesson Enrollments** – Participation in Sessions 3 and 4 realized an increase of 13% from last year when 122 youth were served vs 138 this year. Aquatics staff has hired new instructors, improved lesson curriculum and conducted regular training meetings to improve overall program quality.

Aquatics Rentals - There was 1 rental for HSS Pool and 3 reserved for the Beach Gazebo for a total of 4 in this reporting period. In 2018, there was 1 rental at the Beach Gazebo, and 1 rental reserved for Enze Pool for a total of 2. When compared to last year, there was a 100% increase in aquatic rental spaces.

PRCS After School Programs (ASP) – The four fee-based ASP programs are managed by the PRCS Department. Their locations are Lakewood, Larson, Reese, and Vinewood. PRCS Department will continue the LUSD partnership offering the "Super Snack" program at each ASP site. The current participant numbers are at 219 compare to last year's numbers at this time, which were at 194 for this reporting period. That is a 13% increase in attendance.

**LUSD Bridge (After School Program)** – PRCS will remain the contracted service provider for the 2019/20 school year. The new school year began Tuesday, July 30, and PRCS will continue to operate 10 elementary school locations and will add 2 new middle school sites. The elementary schools with Bridge programs are Beckman, Nichols, Lawrence, Washington, Woodbridge, Houston, Victor, Borchardt, Heritage, and Needham. The newly added middle school locations are Millswood and Lodi Middle. Enrollments have been steady and there are already "wait lists" at six sites. The program is currently serving 949 children daily, which is an increase of 100 participants due to adding the middle schools compared to this time last year with 849 participants.

**Geese Management** - The annual molt, when geese lose their flight feathers, is now over and some of them are beginning to move on. More aggressive hazing techniques are now being employed to make Lodi Lake Park as inhospitable to them as possible.

**Lodi Lake Entrance** - During the reporting period, 4,014 vehicles passed through the entrance while a gate attendant was on duty, which is an 11% increase from the previous year. During the same period we had 147 boat launches, a 6% increase from the previous year. Also, 770 vehicles utilized our self-pay station representing a 43% increase from the previous year.

**Docent Coordinator** - In early August, we welcomed our new Docent Coordinator, Natalie Sauerland, to the department. Natalie comes with a wealth of experience from other local agencies that offered nature-based education programs.

**River Tours** - 129 passengers were hosted on boat tours, which is a 32% decrease from the 171 passengers served last year at this time. The increased prices this year may be contributing to this decrease however, staff will begin to conduct customer satisfaction surveys to garner feedback on how our river tour experience can be improved.

**Water Quality** - The weekly bacteria testing at the lake is yielding good results so far this season. Water testers believe the fencing at the water's edge and our hazing program greatly contributes to the positive results we are seeing. Shortly, we will also be testing the lake for the presence of toxic Blue Green Algae, to further ensure the safety of all patrons and dogs.

**Recreational Soccer** - B.O.B.S. oversee this activity for young boys and girls ranging in ages from 6 to 15 years. There are currently 454 youth registered for the 2019 season, compared to 437 last year in 2018 which equates to a 9% increase in participation. Official season games begin on August 17 at DeBenedetti Park where all contests will take place on seven various size fields.

**Jr. Volleyball** - This City of Lodi youth program is for girls and boys ages 8-13 years of age. There are two age group divisions 8-10's and 11-13's with four teams in each category. Participation remained flat with 83 players vs 82 players in 2018.

**Fall Baseball** - B.O.B.S. oversee this program for youth ages 8-15 years old. There are three age divisions 8-10, 11-12, & 13-15. We have 148 players registered for the 2019 season. This is down compared to 2018, when 179 players participated which is an 8% decrease overall. The drop off is due to the fact that many more players have opted for travel teams in the fall, with the premise of returning to the City of Lodi program in the Spring of 2020.

**Adult Fall Softball** - We currently have 23 teams registered to play in the Fall Softball Men's/Coed divisions, which will play on Monday & Wednesday beginning September 9. Maximum capacity is 24 teams. In 2018, we had a total of 19 teams for an 8% increase in participation.

#### **Facility Rentals and Scheduling**

Park/Fields	Reporting Period 2019	Reporting Period 2018	% +/-
Grapebowl	14	0	n/a
Kofu Diamonds	13	11	18%
Complex Diamonds	19	22	-14%
Chapman Diamond	20	20	0%
Zupo Field	11	9	22%
DeBenedetti Fields	28	29	-3%
Salas Diamonds/Fields	17	26	-35%
Total	122	117	4%

Adopt-A-Park Program – The Parks Department currently has five Adopt-A-Park partners supporting the following parks: Henry Glaves, DeBenedetti, Emerson, Lodi Lake and Roget. During the reporting period 61 hours were worked by 29 volunteers across those five parks. Their tasks include, but are not limited to, litter removal, planting and fertilizing plants, spreading mulch and pulling weeds.

#### Internal Operations

ActiveNet/Registrations – The number of registrations for all programs offered through PRCS totaled 645 for the period of 7/15/19 to 8/11/19. That is roughly an 18.6% increase from 2018, which totaled 544. We have more children enrolled into ASP, more punch passes purchased, and increases in adult and youth enrollment in ballet, as well as adults in fitness classes.

**Lodi Lake and City Park Reservations** – During this reporting period there were 53 rentals vs 30 last year, which yielded a 77% increase from last year.

HSS Operations – For this reporting period the Hutchins Street Square attendants provided support services and housekeeping to 24 rental events, 10 meetings and 60 classes. They changed the marquee 6 times, set up "Music in the Park" and "Blues and Brews" and host PRCS Kids Camp. The total hours of coverage for Building Services was 821 hours with an additional 107.5 hours for Event Attendant, paid for by the client, where a staff member provided additional one-on-one assistance for the event. During this 30-day period, Building Services staff set up a total of 1,422 chairs, 125-6' and 8' tables, 185-60" round tables, 11 stages, 5 bars and 21 bistro tables.

**Vandalism** - During the reporting period there were five instances of vandalism. The repairs cost the division \$504.14 in labor and materials. Our crews spent 7.75 hours removing graffiti, repairing broken trail markers, replacing burned up garbage bins and repairing damaged electrical outlets at Lodi Lake.

#### Leadership Development and Division Achievements

Joint Training with LUSD and PRCS Bridge Afterschool Program Staff – On July 26, LUSD had their annual joint agency staff development for all Bridge program support staff; there were 45 PRCS staff in attendance, including Recreation Manager Sandoval and three program coordinators.

#### Key Capital Projects and Park Maintenance

**Blakely Park North Pool Improvements** – The pool improvements have been completed and were accepted by the City Council at their regular meeting on June 19.

Blakely Pool Shade Structures – Stratus Construction of Stockton, CA started work on June 28 and completed on July 16. The structural frames and fabric canopies are in place and usable at this time. Parks staff is working on irrigation and landscape improvements within the work area and should have the landscape completed by the end of August. Acceptance of this project will be on the Council's agenda August 21.

Kofu Tennis Court Resurfacing – The bid opening took place on April 17. This project received only one bid from First Serve Production out of Danville. Base bid plus the two alternate bid items came to a total of \$81,888. The proposed project includes cleaning and preparing the existing concrete surface, filling cracks and joints, repairing low spots and applying textured, colored surfacing system consisting of three layers of new acrylic coating and new textured games lines, in addition to painting and restriping pickleball courts on the two westerly tennis courts at Legion Park. Project was awarded at the Council's May 15 regular meeting. Court improvements at Kofu Park started on July 31 and were completed on August 12. Legion Park scheduled improvements started August 13 and will be completed by August 30.

Candy Cane Park Renovation Improvements – Staff received five bids on May 22 with the low bid of \$347,000 from AM Stephens Construction of Lodi. Construction is scheduled to begin August 26. Staff has been working reviewing project submittals and value engineering items to help reduce the overall cost of the project.

**Villa Fiore Park Development** – Hemington Landscape started park construction on March 25. The park is located west of DeBenedetti Park within the new Elliott Homes sub-division. Park construction is moving along nicely. The park restroom has been installed, along with the interior park walkways, playground equipment structure, picnic shelter, 80% of the irrigation system and soil amendments have been placed with finish grading to follow.

#### **Park Operations and Maintenance**

- Poser Construction completed the rehab work of the picnic shelters at Emerson and Legion Recently completed the installation of three new doors at Blakely Swim Complex.
- Currently working on re-plumbing irrigation lines at Blakely Swimming Pool Complex.
- Completed the installation of a booster pump at the South restroom at Lodi Lake to improve operations of the restroom.
- Starting to look at the removal and replacement of English Oaks Park and Beckman Park playground equipment. These proposed improvements would be funded by Measure L.
- Continue to work with Public Restroom Company on preliminary designs and cost estimates for the Blakely Park Restroom Improvements. Construction possibly could start in winter 2019. The proposed restroom improvements would be funded by Community Development Block Grant funds.

#### Marketing, Social Media, Publicity

#### **PRCS Facebook Page**

- 5,038 "followers" that is an 22.04% increase from previous month (4,128) largest increase we've ever had (Game On July campaign)
- 65.4k people reached in the last 30 days during Game On July campaign (182% increase in reach)
- 17,412k number of times people liked, commented or shared the page (105% increase)

#### Of the items posted, the top 3 engaged posts were:

- Lodi Lake Beach Live Video (6.9k)
- 4<sup>th</sup> of July at the Lake (5.2k)
- Tot Basketball Info post (4.5k)

#### **PRCS Instagram Page**

• 1,153 "followers" – that is a 15% increase from the previous month (1,003)

#### Of the items posted, top 3 engaged posts were:

- Thank you post to Piranah's coaches for 20 years of coaching (reach: 720, likes: 78)
- Baby deer at lake (reach: 737, likes: 93)
- Celebrate America event (reach: 706, likes: 56)

#### PRCS in the News -

#### Lodi council OKs DeBenedetti Park master plan

https://www.lodinews.com/news/article 7a162f50-ad16-11e9-95bb-f3d3335d2fd2.html

#### Free beach admission at Lodi Lake this Friday

https://www.lodinews.com/news/article 3f413dba-addf-11e9-907a-638665b2e1d2.html

#### DeBenedetti Park master plan to be unveiled soon

https://www.lodinews.com/news/article 087bb58c-a793-11e9-89ad-9f2bb22c33f6.html

#### Parks staff asks city to adopt plan for cost recovery

https://www.lodinews.com/news/article b215bc42-b417-11e9-838d-43b80c34671a.html

#### Blues and Brews Festival serves up great music and plenty of suds

https://www.lodinews.com/lodi living/arts and entertainment/article dfb354a0-b5a9-11e9-b154-ebce9e14003b.html

#### \$275K grant to Lodi aquatics a welcome surprise

https://www.lodinews.com/news/article 7ee9bc1e-a9f0-11e9-a9e6-f3b991ccf377.html Swimming: Kids ready for a splash

https://www.lodinews.com/sports/article\_fd4a339c-aabb-11e9-a78f-6b00d7ffaf25.html

#### Commendations and Recognition

The Boosters of Boys/Girls Sports Organization held its annual volunteer coaches BBQ on August 3, as an appreciation for the time, talents and efforts by the numerous volunteers who graciously give back to youth sports programs in Lodi. There were over 100 people in attendance.

# Boosters of Boys & Girls Sports

#### September 11, 2019 6:30 pm Kofu Park Agenda

I.	ROLL	CALL	– Galletti
			~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~

- II. MINUTES Galletti
- III. <u>GUEST SPEAKER</u> –
- IV. <u>FINANCIAL REPORT</u> Brown
- V. CITY CORRESPONDENCE Plath
- VI. <u>NEW BUSINESS</u> -
- VII. <u>OLD BUSINESS</u>-
- VIII. <u>AGENDA ITEMS-</u>

B.

- IX. <u>COMMITTEE REPORTS</u>
  - A. <u>SPORTS COMMITTEE</u> Ruoff
    - **GENERAL PROGRAM COMMITTEES** 
      - Cal Ripken Jr. Baseball Chairperson
        - a. Major Anderson
        - b. AAA Galletti
        - c. Farm Blevins
        - d. AA Jacobsen
        - e Instructional Brown
        - f Machine Pitch –Price
      - 2. Babe Ruth Chairperson Paine
        - a. 13-15's Brown
      - 3. Basketball Chairperson Anderson
        - a. Comet Sauerland

#### 4. Softball Chairperson – Brown

- a. 16U-P. Perez
- b. 12U Parenti
- c. 10U-
- d. 8U-Ali
- e. 6U Espinoza

#### 5. Lodi Youth Soccer Chairperson – Galletti

- a. Premier-Ruoff
- b. Gold-Ordaz
- c. Silver-Jacobsen
- d. Bronze-Parenti

#### 6. Tackle Football- Belden

a. Coordinators- P. Perez

#### 7. Fall Baseball- Blevins

- a. 8-10's Ali
- b. 11-12's Price
- c. 13-15's Sauerland
- d. 16-18's Machen

#### C. STANDING COMMITTEES

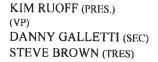
- 1. Web Master Anderson
- 2. Concessions Brown
- 3. Special Events Ruoff
- 4. Social and Honor Ruoff
- 5. Fund-raising Paine
- 6. Membership/Corporate Sponsorship Jacobsen
- 7. Brian Stocker Scholarship Anderson
- 8. Team Sponsorships Brown
- 9. Purchasing/Equipment Brown
- 10. Facility Planning with City of Lodi Galletti
- 11. Public Relations -
- 12. Building and Maintenance Belden
- 13. Ad HOC (Process and Procedures) -Belden

#### X. BOARD COMMETS-

#### XI. <u>ADJOURNMENT</u>-

Board meetings – 2<sup>nd</sup> Wednesday of the month Next Meeting: \*October 10, 2019\*





GAMAL ALI
KURT ANDERSON
DAN BELDEN
DEWEY BLEVINS
PHILLIP BURKS
IZZY ESPINOZA
TIM JACOBSEN
ROBERT PAINE
JASON PARENTI
ERIN PEREZ
PETE PEREZ
MATT PRICE
ANGEL ORDAZ
BRIAN SAUERLAND

**GRANT PLATH (ADVISOR)** 











## **Boosters of Boys/Girls Sports Organization**

P.O. Box 1600

Woodbridge, CA 95258

# August 14, 2019 EXECUTIVE BOARD MEETING MINUTES Kofu Park – 6:30 pm Meeting called to order at 6:30 pm by Kim Ruoff

- I. Roll Call: Galletti
  - Excused: Steve, Gamal, Izzy, Tim, Pete, Matt, Brian
  - Late:
  - Absent:
- II. MINUTES: Dan motioned to accept. Danny 2<sup>nd</sup> Passed
- III. **GUEST SPEAKER:** Anne Marie Christian Mc Entire Asking B.O.B.S to provide equal uniforms (visors) for girls softball starting next season 2020.
- IV. FINACIAL REPORT Brown
   Dan motioned to accept the financial report. Danny 2<sup>nd</sup> passed
- V. CITY COORESPONDENCE Plath: Some funding coming for possible upgrade/repairs at Zupo field from the Concessionaires at the Fantasy Giants Tournament last weekend at Zupo. \$750.00 maybe a little more. Maybe towards a new ice maker or new air Unit.

#### VI. NEW BUSINESS - NR

VII. **OLD BUSINESS-** Kurt makes a motion to spend up to \$2,500.00 on a golf cart. Jason 2<sup>nd</sup>. Passed. Dan & Danny will help with shopping/purchase.

#### VIII AGENDA ITEMS – NR

#### **IX. COMMITTEE REPORTS:**

#### A. SPORTS COMMITTEE- Ruoff - NR

- **B. GENERAL PROGRAM COMMITTEES:** 
  - 1. Cal Ripken Jr. Baseball Chairperson Machen NR
    - a. Majors Anderson NR
    - **b.** AAA Galletti NR
    - c. Farm Blevins NR

- d. AA Jacobsen NR
- e. Instructional Brown NR
- f. Machine Pitch Price-NR
- 2. Babe Ruth Chairperson Paine- NR
  - a. 13-15's -Brown NR
- 3. Basketball Chairperson Anderson NR
  - a. Comet Parenti NR
- 4. Softball Chairperson Brown -

Talked about visors and rule changes. Will have a rules committee meeting before the next meeting.

- a. 16U- P. Perez NR
- b. 12U- Parenti NR
- c. 10U -Machen NR
- **d. 8U** –Ali NR
- e. 6U Espinoza NR
- 5. Lodi Youth Soccer Chairperson- Galletti Season is starting this weekend. We will need help with the pancake breakfast.
  - a. Premier-Ruoff NR
  - b. Gold-Ordaz- NR
  - c. Silver-Jacobsen NR
  - **d. Bronze-**Parenti NR
- 6. Tackle Football Chairperson Belden
  - **a.** Coordinator Perez- Round robin will be August 17<sup>th</sup>. First home game is August 24<sup>th</sup>. Ticket prices have been bumped up by a dollar. Will be a exciting season.
- 7. Fall Baseball Blevins NR
  - **a.** 8 10's Ali NR
  - **b**. 11 -12's Price NR
  - **c.** 13 -15's Sauerland NR
  - **d.** 16-18's -

#### C. STANDING COMMITTEES

- 1. Web Master Anderson NR
- 2. Concessions Brown –NR
- **3. Special Events** Ruoff Pancake breakfast this weekend. Need some help. Will get to the park at 5:00 a.m. Thanks to all that helped at the appreciation bbq. Blues and Brews was not as big as last year. Possibly due to the hour later start time.
- 4. Social and Honor Ruoff -Kim will pick a location
- 5. Fund-raising Paine Raffle tickets are out and let's push them.
- 6. Membership/Corporate Sponsorship Jacobsen -NR
- 7. Brian Stocker Scholarships Anderson Kim will attend the Brian Stocker dinner to receive a check for scholarships.
- 8. Team Sponsorships Brown NR
- 9. Purchasing/Equipment Brown NR
- 10. Facility Planning Galletti NR
- 11. Public Relations -
- 12. Building and Maintenance Belden –NR

#### 13. Ad Hoc - Belden - NR

X. BOARD DISCUSSIONS – Kurt has paid and used a scheduling app for concessions and would like to be reimbursed. Also, he would like BOBS to pay for it. Next year. Kurt would also like to make a real website for BOBS

**XI-ADJOURNMENT** – Erin motions Jason 2<sup>nd</sup>

Meeting adjourned at 9:05 pm

Board Meeting: 2nd Wednesday of each month Next Meeting: September 11, 2019 @ 6:30pm Kofu park

# Financial Report

Lodi Boosters of Boys/Girls Sports For the period ending September 8, 2019



Prepared on September 8, 2019

## **Table of Contents**

Statement of Financial Position2
Statement of Activity

## Statement of Financial Position

As of September 8, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
1 BOBS General Fund	20,626.55
2 BOBS Concessions	124,358.40
3 BOBS Money Market	58,064.27
Total Bank Accounts	203,049.22
Other Current Assets	
Undeposited Funds	350.00
Total Other Current Assets	350.00
Total Current Assets	203,399.22
Other Assets	
Assets	47,141.30
Total Other Assets	47,141.30
TOTAL ASSETS	\$250,540.52
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	110,065.36
32000 Retained Earnings	68,927.32
Net Revenue	71,547.84
Total Equity	250,540.52
TOTAL LIABILITIES AND EQUITY	\$250,540.52

## **Statement of Activity**

January 1 | September 8 | 2019

DEVENIUS	Total
REVENUE	
13 YR OLD TOURNAMENT TEAM INCOME	202.22
4305 Gate	200.00
4330 Uniforms Purchase	420.00
Total 13 YR OLD TOURNAMENT TEAM INCOME	620.00
14's & 15's TOURNAMENT TEAMS INCOME	
4725 Misc. Fundraising	1,470.20
4730 Uniform Purchase	420.00
Total 14's & 15's TOURNAMENT TEAMS INCOME	1,890.20
ADMINISTRATION INCOME	
1000 Membership Income	400.00
1005 Interest Income	35.19
1010 Donations & Memorial Income	1,050.00
1015 Special Event Income	56,914.23
1021 Zupo Project	2,000.00
1025 Fund Raising - Spring	8,990.00
1035 Miscellaneous Fundraising	160.00
1040 Miscellaneous Income	52,411.96
1045 SPONSORSHIP	1,050.00
Total ADMINISTRATION INCOME	123,011.38
BABE RUTH BASEBALL INCOME	
4200 Registration	8,378.49
4205 Sponsors 13-15	1,575.00
Total BABE RUTH BASEBALL INCOME	9,953.49
CAL RIPKEN INCOME	
4000 Reg 6-12	30,057.27
4010 Team Sponsor	7,350.00
4015 Banners	2,525.00
Total CAL RIPKEN INCOME	39,932.27
CAL RIPKIN TOURN INCOME	
4105 Gate	3,397.00
4110 Registration	3,000.00
4120 Program	900.00
4125 Misc/F.R.	4,441.00
4130 Uniforms	2,395.00
Total CAL RIPKIN TOURN INCOME	14,133.00
COLTS FOOTBALL INCOME	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
7000 Football Registration	27,565.75
7001 Cheer Registration	1,699.91
7002 Football Equipment Deposit	4,329.25
7003 Cheer Uniforms	22,329.09
7005 Gate	1,991.00

	Total
7010 Fundraiser	495.79
7020 Sponsorships	525.00
7040 Apparel/Decals/Misc	920.00
Total COLTS FOOTBALL INCOME	59,855.79
COMET BASKETBALL INCOME	
8000 Comet Registration	197.79
8005 Sponsors	525.00
8015 Miscellaneous	71.00
Total COMET BASKETBALL INCOME	793.79
COMET TOURNAMENT INCOME	
8135 Uniforms	560.00
Total COMET TOURNAMENT INCOME	560.00
CONCESSION INCOME	
3010 Baseball/Softball	61,564.08
3015 Baseball/Softball Tourney	1,815.30
3020 Soccer	617.25
3030 Football	3,111.78
3040 Basketball	3,368.22
3090 Misc.	900.00
Total CONCESSION INCOME	71,376.63
FALL BASEBALL INCOME	,
4900 Fall Ball Registration	7,424.14
Total FALL BASEBALL INCOME	7,424.14
REC SOCCER INCOME	
6000 Soccer Reg	14,877.29
6005 Sponsorship	3,325.00
Total REC SOCCER INCOME	18,202.29
SOFTBALL INCOME	
5000 Softball/Tball	16,743.50
5005 Sponsors	3,850.00
Total SOFTBALL INCOME	20,593.50
Unapplied Cash Payment Revenue	50.00
Total Revenue	368,396.48
GROSS PROFIT	368,396.48
EXPENDITURES	
13 YR OLD TOURNAMENT TEAM EXPENSE	
4360 Uniforms Purchased	722.70
4365 Travel, Food, Lodging	2,747.68
4370 Fees Expense	125.00
4390 Officials	420.00
4392 Awards	118.62
Total 13 YR OLD TOURNAMENT TEAM EXPENSE	4,134.00
14's & 15's TOURNAMENT TEAMS EXPENSE	
4760 Uniforms Purchased	1,680.39
	(50)

	Total
4765 Travel & Lodging	4,633.01
4770 Fees	325.00
4790 Officials	420.00
4792 Awards	44.36
4795 Misc	1,992.36
Total 14's & 15's TOURNAMENT TEAMS EXPENSE	9,095.12
ADMINISTRATION EXPENSE	
1505 Board Expenses	5,576.38
1510 Supplies	164.90
1515 Postage	55.00
1520 Insurance	3,675.00
1525 Accounting	800.00
1530 Special Events	29,756.60
1535 Capital Projects	4,875.00
1536 Zupo Project	1,760.88
1540 Fundraising - Spring Expense	1,508.29
1545 Fundraising - Fall	326.27
1550 Fundraising - Misc.	799.00
1560 Maintenance & Repairs	3,017.71
1565 Miscellaneous Expense	509.26
1570 Field Prep	2,240.00
Total ADMINISTRATION EXPENSE	55,064.29
BABE RUTH BASEBALL EXPENSE	
4250 Insurance/Fees/Photos/Ads	3,778.95
4253 Refund	160.00
4260 Equipment	3,460.83
4265 Uniforms	3,342.79
4270 Officials	2,730.00
4275 Awards	522.54
4280 Misc. Soil Conditioners	700.38
Total BABE RUTH BASEBALL EXPENSE	14,695.49
CAL RIPKEN EXPENSE	
4050 Insurance/Fees/Photos/Ads	9,561.81
4053 Refunds	490.00
4055 Banners Expense	554.41
4060 Equipment	6,197.72
4065 Uniforms	14,214.03
4070 Officials	4,945.00
4075 Awards	1,045.09
4080 Misc. Soil Conditioner	3,018.08
Total CAL RIPKEN EXPENSE	40,026.14
CAL RIPKEN TOURN EXPENSE	
4150 Insurance/Fees/Photos/Ads	740.26
4160 Uniforms	4,494.39

	Total
4165 Travel & Lodging	10,202.48
4170 Fees	3,500.00
4180 Souveniers	2,255.55
4185 Program Fees	730.69
4190 Officials	1,890.00
4192 Awards	162.95
4195 Misc/FR	1,166.68
Total CAL RIPKEN TOURN EXPENSE	25,143.00
COLTS FOOTBALL EXPENSE	
7050 Insurance/Fees/Photos/Ads	2,381.89
7055 Cheer Uniforms	21,887.56
7060 Equipment	13,337.05
7065 Uniforms	5,592.56
7080 Apparel/Decals/Misc	1,266.77
Total COLTS FOOTBALL EXPENSE	44,465.83
COMET BASKETBALL EXPENSE	
8050 Insurance/Fees/Photos/Ads	237.59
8065 Uniforms	588.91
8075 Awards	214.33
Total COMET BASKETBALL EXPENSE	1,040.83
COMET TOURNAMENT EXPENSE	
8155 Entry Fees	350.00
Total COMET TOURNAMENT EXPENSE	350.00
CONCESSIONS EXPENSE	
3500 Concession Expenses	27,239.49
3550 Wages	24,409.38
3555 Payroll Taxes	6,029.90
3556 Payroll Process Fee	1,451.56
3560 Alarm/Phone/Repair	1,083.87
3570 Insurance	1,308.00
3580 Maintenance	2,055.14
Total CONCESSIONS EXPENSE	63,577.34
FALL BASEBALL EXPENSE	
4951 Refund	960.00
Total FALL BASEBALL EXPENSE	960.00
QuickBooks Payments Fees	0.50
REC SOCCER EXPENSE	
6050 Insurance/Fees/Photos/Ads	4,319.78
6053 Refund	405.00
6060 Equipment	793.21
6065 Uniforms	15,669.40
6080 Misc.	32.10
Total REC SOCCER EXPENSE	21,219.49
SOCIAL AND HONOR EXPENSE	

	Total
2510 Coaches BBQ	61.37
2540 Installation Dinner	1,109.49
Total SOCIAL AND HONOR EXPENSE	1,170.86
SOFTBALL EXPENSE	
5050 Insurance/Fees/Photos/Ads	3,606.03
5053 Refund	275.00
5060 Equipment	3,412.22
5065 Uniforms	2,010.25
5070 Officials	3,120.00
5075 Awards	792.25
Total SOFTBALL EXPENSE	13,215.75
SOFTBALL TOURNAMENT EXPENSE	
5150 Insurance/Fees/Photos/Ads	305.00
5170 Entry Fees	2,385.00
Total SOFTBALL TOURNAMENT EXPENSE	2,690.00
Total Expenditures	296,848.64
NET OPERATING REVENUE	71,547.84
NET REVENUE	\$71,547.84